Off-Campus Delivery Return Instructions

For your convenience, a prepaid return shipping label is included in this delivery. When you're ready to return your library items, follow the steps below. Be mindful of due dates and make sure to allow enough time for your package to get back to the library before your items are due.



1. Package your items securely in a box and tape it closed with packing tape.

Use the original box if you can, but any appropriately sized box will do.



2. Place the return shipping label on the outside of the box.

Make sure to cover or black out any existing labels or barcodes.



3. Drop off your package at any UPS drop off location.



For a list of locations, see https://www.ups.com/dropoff/ or scan the QR code to the right.

Questions or comments?

Contact us by phone at 856-256-4802 or by email at <u>circulation@rowan.edu</u>.

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